

## ATTENDANCE DATA AND FACTS

Cummins Area School has a whole school attendance target of **93%**.

This means that students who have more than 13 days absent per year fall below this target.

### DID YOU KNOW?

Reception - Year 10		Total time Absent
Absent	1 day per week =	2 years and 1 term
Late	30 minutes each day =	1 year and 1 term

## EDUCATION ACT 1972

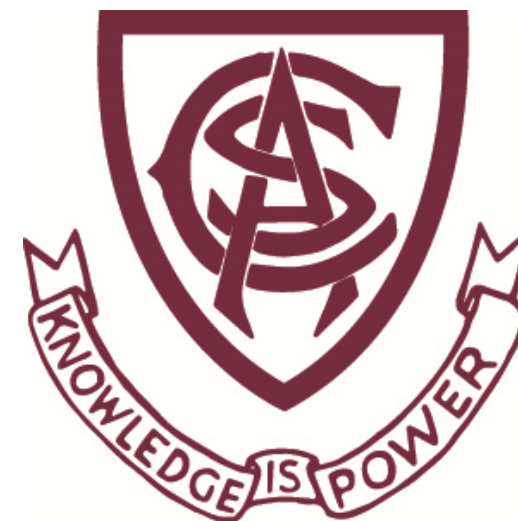
Under the Education Act 1972, children enter compulsory schooling at the age of 6 years. The Act was amended in August 2002 to increase the school leaving age from 15 to 16 years, from 1 January 2003. As such the Act now provides for compulsory attendance of any child required to be enrolled at the school for which she or he has been enrolled on every day, and for such parts of every day, as instruction is provided at the school for the child (subsection 76(1)).

The Compulsory Education Age legislation, which was implemented from the

beginning of 2009, requires all young people between the ages of 16 and 17 to participate full-time in an approved learning programs.

# Attendance

## POLICY



Cummins Area/ Pre School promotes the importance of regular attendance at school and preschool to ensure the best possible learning outcomes for all of our children.



*Powerful Learners at Cummins Area School have the following dispositions:*

*Grit for Learning*

*Mindset for Learning*

*Self Regulation for Learning*



Principal: Tammy Williams

McFarlane Street, Cummins 5631

P: 8676 2388

F: 8676 2288 E: dl.0754\_info@schools.sa.edu.au

## ROLES AND RESPONSIBILITIES

**Principals and preschool directors** are responsible for ensuring that the attendance of all children and students is maximised and will:

- Develop and implement the site's Attendance Improvement Plan
- Ensure the maintenance of attendance records
- Ensure intervention is documented
- Monitor and analyse attendance data
- Ensure procedures, including parent/caregiver notification and home visits, are in place to follow up non-attendance
- Ensure intervention in preschools and schools occur in accordance to the whole school policy.

**Staff in preschool and school sites** are responsible for supporting the agreed attendance improvement processes for the site and will:

- Provide a relevant and dynamic learning program that seeks to engage all children and students and offers opportunity for success, thus encouraging regular attendance
- Record attendances/absences according to DECS requirements
- Implement preschool and school whole school policy, including parent/caregiver notification, to follow up non-attendance
- Work with parents/caregivers and government agencies to support earners' regular attendance in the education program

## ROLES AND RESPONSIBILITIES

**Parents/caregivers** must enrol their child in an education program from 6 years (the age of compulsion).

When they enrol their child in a preschool or school they accept the responsibility to:

- Provide information to the preschool or school that may assist planning for the child's learning; for example, medical conditions, developmental milestones and family issues
- Enable their child to attend punctually and regularly on every day the education program is offered and to comply with the education program being offered
- Provide an explanation to the preschool or school whenever their child is absent.
- Apply for an exemption whenever their child is removed from the school
- Work with the preschool or school on intervention strategies to improve attendance
- Discuss with the principal/director any suspicions of neglect and/or abuse that may require a mandatory notification.



## WHOLE SCHOOL PROCEDURES

1) A text message is sent each day a child is absent from school requesting an explanation to be sent to the teacher.

Student is absent for 3 consecutive days or there is pattern to their non attendance i.e. every Monday

### 2) CONTACT PARENTS

Communication is sent to the family via a text message, phone call or person to person requesting to explain the absence.

### 3) IF NOT CONTACT CAN NOT BE MADE

Refer to your line manager by completing the Attendance Notification Form.

4) Leadership will use the following action to re-engage the student/family  
le Formal meeting , Phone call and/or Home visit etc  
Communication will be sent back to the teachers

5) External referral to be made from the school to the Attendance Officer and a CARL report